

Statutory Instrument 41 of 2026.

[CAP. 29:15

[CAP. 29:13

Model Fees By-Laws, 2026

IT is hereby notified that the Minister of Local Government and Public Works, in terms of section 232 of the Urban Councils Act [Chapter 29:15] as read with section 94 of the Rural District Councils Act [Chapter 29:13], hereby publishes the following model fees by-laws: —

Title

1. These by-laws may be cited as the Model Fees By-laws, 2026.

Application

2. These by-laws shall apply to all urban local authorities and rural local authorities.

Fees

3. The fees payable to local authorities are specified in the Schedule.

SCHEDULE

FEES

By-law	Description	Duration	Fees (US\$)
Registration and licensed premises	Liquor licence registration fee	Annual	20,00
Registration and licensed premises	Health report	Annual	Capped at 100,00
Food hygiene by-law	Food handlers certificate	Annual	Abolished or 5,00 per person
Registration and licensed premises	Municipal/shop/business licence	Annual	Capped at 500,00
Registration and licensed premises	Financial services registration	Annual	20,00
Registration and licensed premises	Bakery licence within a retail shop	Annual	Abolished
Registration and licensed premises	Bakery licence separate from a retail shop	Annual	Capped at 500,00
Registration and licensed premises	Butchery within a retail shop	Annual	Abolished

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By-law	Description	Duration	Fees (US\$)
Registration and licensed premises	Fishmonger within a retail shop	Annual	Abolished
Registration and licensed premises	Fishmonger separate from a retail shop	Annual	Capped at 500,00
Registration and licensed premises	Butchery licence separate from a retail shop	Annual	Capped at 500,00
Registration and licensed premises	Food purveyors within a retail shop	Annual	Abolished
Registration and licensed premises	Restaurant separate from a retail shop	Annual	Capped at 500,00
Registration and licensed premises	Restaurant within a retail shop	Annual	Abolished
Registration and licensed premises	Takeaway licence within a retail shop	Annual	Abolished
	Takeaway licence separate from a retail shop	Annual	Capped at 500,00
Registration and licensed premises	Takeaway food	Annual	Abolished
Registration and licensed premises	Bottle store within a retail shop	Annual	Abolished
Registration and licensed premises	Bottle store separate from retail shop	Annual	Capped at 500,00
Registration and licensed premises	Restaurant liquor within a retail shop	Annual	Abolished
Registration and licensed premises	Restaurant liquor separate from a retail shop	Annual	Capped at 500,00
Registration and licensed premises	Wholesale license within a retail shop	Annual	Abolished
Registration and licensed premises	Wholesale license separate from a retail shop	Annual	Capped at 500,00
Registration and licensed premises	Food factory within a retail shop	Annual	Abolished
Registration and licensed premises	Food factory separate from a retail shop	Annual	Capped at 500,00
Livestock control	Carcass inspection	Per carcass	Abolished
Fire	Compliance certificate	Annual	Capped at 500,00
Fire	Fire certificate	Annual	Capped at 500,00

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By-law	Description	Duration	Fees (US\$)
Environmental	Environmental impact consultation fees	per request, once off	20,00
Building	Change of property use	Per request	Capped at 1000.00
Registration and licensed premises	Abattoir	Annual	20,00
Registration and licensed premises	Application Fee for Shop Licence	Per application	20,00
Water, drainage, sewerage	Waste management	Annual	200,00
Fire	Fire Licence	Annual	50% reduction for licenses above \$1 000 per annum
Traffic, clamping	Intra city Route Authority	Annual	20,00
Traffic, clamping	Terminus Voucher	Per quarter	50,00
Traffic, clamping	Taxis Rank Disks	Per quarter	20,00
Traffic, clamping	Entry Fees and Parking Fees (for long distance buses)	Per entry	5,00
Environment	Timber transportation Levy	Per load	Abolished
Traffic, clamping	Parking	Per hour	0,50
Traffic, clamping	Clamping	Per incident	20,00
Traffic, clamping	Tow away	Per incident	50% reduction for all local Authorities
Registration and licensed premises	Health Certificate	Annual	100,00
Registration and licensed premises	Approval to establish abattoir in the proposed area	One time (at start up)	50,00
Registration and licensed premises	Borehole/water abstraction cost	Annual	Abolished
Livestock (RDC)	Livestock Movement Clearance	Per herd per movement of cattle	Abolished
Livestock (RDC)	Cattle levy	Annual	Abolished
Livestock (RDC)	Dairy Permit	Annual	Abolished
Registration and licensed premises	Generator Levy	Annual	Abolished

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By-law	Description	Duration	Fees (US\$)
Registration and licensed premises	Hotel Operators Licence	Annual	50% reduction capped at 1725,00
Registration and licensed premises	Lodge Operators Licence	Annual	50% reduction capped at 500,00
Registration and licensed premises	Guest Houses	Annual	50% reduction capped at 152,50
Registration and licensed premises	Inns Licence	Annual	50% reduction capped at 227,50
Registration and licensed premises	Hostels Licence	Annual	50% reduction capped at 227,50
Registration and licensed premises	Restaurant Licence	Annual	50% reduction capped at 152,50
Registration and licensed premises	Motels Licence	Annual	50% reduction capped at 227,50
Registration and licensed premises	Self-catering accommodation	Annual	50% reduction capped at 152,50
Registration and licensed premises	Place of Assembly (Hotels)	Annual	Abolished
Fire	Fuel Storage Licence	Annual	Abolished

EXPLANATORY NOTE

(This note does not form part of the Statutory Instrument but is intended to explain its purpose and effect)

The statutory instrument provides a model non-binding framework for the review and standardisation of certain licensing and registration fees chargeable by Local Authorities. It rationalises selected fees, introduces reductions and caps where applicable, and abolishes specified charges in order to promote affordability, consistency and ease of doing business. The statutory instrument serves as guidance to Local Authorities in aligning their fee structures with national economic policy objectives while maintaining their regulatory functions.

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